

**.JULIAN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Minutes of the May 16, 2017 Regular Meeting**

DATE: May 16, 2017
TIME: 10:00 AM
PLACE: San Diego County Sheriff's Office, Julian Substation, Public Meeting Room, 2907 Washington Street, Julian, California

1. **Call to Order:** The Meeting was called to Order by President Porter at 10:07 AM.
2. **Roll Call:** Directors present: Porter, Arter, Greenlee, Zane
Director absent: Dackermann
Staff: A Romano, of Counsel, M. A. Prue, Seifert.
Visitors: None
3. **Motion to Accept Agenda:** Motion to approve Agenda as presented.
Dackermann/Greenlee M/S/C. Unan.
4. **Public Comment:** Members of the General Public may address the Board. Please observe a time limit of three (3) minutes. There was no Public Comment.
5. **Approval of Minutes of Previous Meeting(s):** Motion to Approve Minutes of the Regular Meeting of April 18, 2017 as corrected. Greenlee/Zane. M/S/C. Unan.
6. **Report of the General Manager:** The General Manager presented the monthly Water Report and discussed current operations. The Directors were reminded to complete the Ethics Class. The General Manager
7. **Financial Report and Approval of Bills:**
 - A. Financial Reports. Motion to Approve. Greenlee/Arter. M/S/C.
 - B. Approval of Bills. Motion to Approve pending bills. Zane/Arter. M/S/C.
 - C. Budget Committee: Treasurer Greenlee and the General Manager had a phone conversation with Laura Singh, Assistant Accounting/Marketing Officer and Sarah Chairez, Controller, of the Community Valley Bank. After discussion amongst the Board, the following Motion was made: All funds currently held by Chase Bank are to be withdrawn and all accounts closed. All funds withdrawn will be deposited with the Julian Branch of the Community Valley Bank. All five (5) Directors will be signatories to each and every account established, with two Directors signatures required on any and all checks. The General Manager and the Office Manager will have access to any and all financial information held by the Community Valley Bank. The General Manager and Office Manager are not authorized Signers for any account. Zane/Greenlee M/S/C
8. **Old Business:**
 - A. Frank Lane Memorial Watershed. Covered in General Managers Report.
 - B. Moving out of 2656 Farmer Road. This portion and Item was adjourned until 1:15 PM this afternoon, when the assembled Board examines the former Fire Station.
 - C. Easement request from the Julian Historical Society. Counsel Romano was directed to draw up the necessary Real Property License Agreement.

8. Old Business:

D. EDU Assignment Appeals: 1. San Diego County Road Station 38: Cliff Savage, Foreman of the County Road Station 38 provided a letter of explanation. A leak in a 3" tank fill pipe was leaking in an inaccessible area and was not discovered until late August, 2016. The Appeal Request was approved. Arter/Zane M/S/C.

2. Rebecca Morales: Ms. Morales presented a letter of explanation for her spike in usage in July 2016. She did agree to the .5 EDU additional assignment. Appeal and additional .5 EDU Assignment was approved. Greenlee/Zane M/S/C.

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A. First Reading: Ordinance 17-01; Establishing the Budget for FY 2017 – 2018. Motion to Waive the First Reading of Ordinance 17 – 01. Greenlee/Zane M/S/C. Motion to present Ordinance 17 – 01 at the Regularly Scheduled Board of Directors Meeting on June 20, 2017. Greenlee/Zane M/S/C.

10. Closed Session:

The Open Session was adjourned at 11:35 AM.
The Closed Session was opened at 11:35 AM.

A. Litigation v. San Diego County, Department of Parks and Recreation (Sec. 54956.9 Cal. Gov't. Code)

Counsel Romano advised that a Judicial Settlement Hearing was scheduled for June 15, 2017 in Department 67 at the San Diego County Hall of Justice and all Directors and the General Manager are required to attend. The Trial has been set back to July 21, 2017.

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11. Items for Future Agendas.

12. Adjournment. The Meeting was Adjourned by President Porter at 11:47 AM.

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William H. Porter, Jr.
President

Attest:

Harry C. Seifert
General Manager

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A. Litigation v. San Diego County, Department of Parks and Recreation (Sec. 54956.9 Cal. Gov't. Code)

Counsel Romano advised that a Judicial Settlement Hearing was scheduled for June 15, 2017 in Department 67 at the San Diego County Hall of Justice and all Directors and the General Manager are required to attend. The Trial has been set back to July 21, 2017.

There was no action taken in Closed Session.

The Closed Session was Adjourned at 11:45 AM.
The Open Session was reopened at 11:45 AM.

11. Items for Future Agendas.

12. Adjournment. The Meeting was Adjourned by President Porter at 11:47 AM.

**.JULIAN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Minutes of the May 16, 2017 Adjourned Meeting**

DATE: May 16, 2017

TIME: 1:15 PM

PLACE: The District Office, 2656 Farmer Road, Julian, CA. 92036.

- 1. Call to Order:** The Meeting was called to Order by President Porter at 1:17 PM.
- 2. Roll Call:** Directors present: Porter, Arter, Greenlee, Zane
Director absent: Dackermann
Staff: A Romano, of Counsel, M. A. Prue, Seifert.
Visitors: None
- 8. Old Business:**
(Adjourned)
B. Moving out of 2656 Farmer Road. The assembled Board and Staff went through the Fire Station with copies of the Uniform Building Inspection Form report of March 14, 2017. The Directors found problems that were beyond the scope of normal wear-and-tear. Counsel Romano was directed to write a letter to the Fire District with regard to what the Directors found and the steps that will be necessary for the Fire District to remedy the faults found.
- 12. Adjournment.** The Meeting was Adjourned by President Porter at 1:57 PM.

William H. Porter, Jr.
President

Attest:

Harry C. Seifert
General Manager

**.JULIAN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Minutes of the May 16, 2017 Regular Meeting**

DATE: May 16, 2017
TIME: 10:00 AM
PLACE: San Diego County Sheriff's Office, Julian Substation, Public Meeting Room, 2907 Washington Street, Julian, California

1. **Call to Order:** The Meeting was called to Order by President Porter at 10:07 AM.
2. **Roll Call:** Directors present: Porter, Arter, Greenlee, Zane
Director absent: Dackermann
Staff: A Romano, of Counsel, M. A. Prue, Seifert.
Visitors: None
3. **Motion to Accept Agenda:** Motion to approve Agenda as presented.
Dackermann/Greenlee M/S/C. Unan.
4. **Public Comment:** Members of the General Public may address the Board. Please observe a time limit of three (3) minutes. There was no Public Comment.
5. **Approval of Minutes of Previous Meeting(s):** Motion to Approve Minutes of the Regular Meeting of April 18, 2017 as corrected. Greenlee/Zane. M/S/C. Unan.
6. **Report of the General Manager:** The General Manager presented the monthly Water Report and discussed current operations. The Directors were reminded to complete the Ethics Class. The General Manager
7. **Financial Report and Approval of Bills:**
 - A. Financial Reports. Motion to Approve. Greenlee/Arter. M/S/C.
 - B. Approval of Bills. Motion to Approve pending bills. Zane/Arter. M/S/C.
 - C. Budget Committee: Treasurer Greenlee and the General Manager had a phone conversation with Laura Singh, Assistant Accounting/Marketing Officer and Sarah Chairez, Controller, of the Community Valley Bank. After discussion amongst the Board, the following Motion was made: All funds currently held by Chase Bank are to be withdrawn and all accounts closed. All funds withdrawn will be deposited with the Julian Branch of the Community Valley Bank. All five (5) Directors will be signatories to each and every account established, with two Directors signatures required on any and all checks. The General Manager and the Office Manager will have access to any and all financial information held by the Community Valley Bank. The General Manager and Office Manager are not authorized Signers for any account. Zane/Greenlee M/S/C
8. **Old Business:**
 - A. Frank Lane Memorial Watershed. Covered in General Managers Report.
 - B. Moving out of 2656 Farmer Road. This portion and Item was adjourned until 1:15 PM this afternoon, when the assembled Board examines the former Fire Station.
 - C. Easement request from the Julian Historical Society. Counsel Romano was directed to draw up the necessary Real Property License Agreement.

8. Old Business:

D. EDU Assignment Appeals: 1. San Diego County Road Station 38: Cliff Savage, Foreman of the County Road Station 38 provided a letter of explanation. A leak in a 3" tank fill pipe was leaking in an inaccessible area and was not discovered until late August, 2016. The Appeal Request was approved. Arter/Zane M/S/C.

2. Rebecca Morales: Ms. Morales presented a letter of explanation for her spike in usage in July 2016. She did agree to the .5 EDU additional assignment. Appeal and additional .5 EDU Assignment was approved. Greenlee/Zane M/S/C.

3. Julian Chamber of Commerce – Candied Apple. David Klumph had spoken to the General Manager and was asked to submit a letter describing the circumstances leading up to the high usage. No information was presented; the Appeal was Tabled until the June Meeting.

9. New Business:

A. First Reading: Ordinance 17-01; Establishing the Budget for FY 2017 – 2018. Motion to Waive the First Reading of Ordinance 17 – 01. Greenlee/Zane M/S/C. Motion to present Ordinance 17 – 01 at the Regularly Scheduled Board of Directors Meeting on June 20, 2017. Greenlee/Zane M/S/C.

10. Closed Session:

The Open Session was adjourned at 11:35 AM.
The Closed Session was opened at 11:35 AM.

A. Litigation v. San Diego County, Department of Parks and Recreation (Sec. 54956.9 Cal. Gov't. Code)

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**.JULIAN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Minutes of the May 16, 2017 Adjourned Meeting**

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Visitors: None

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William H. Porter, Jr.
President

Attest:

Harry C. Seifert
General Manager

**.JULIAN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Minutes of the May 16, 2017 Regular Meeting**

DATE: May 16, 2017
TIME: 10:00 AM
PLACE: San Diego County Sheriff's Office, Julian Substation, Public Meeting Room, 2907 Washington Street, Julian, California

1. **Call to Order:** The Meeting was called to Order by President Porter at 10:07 AM.
2. **Roll Call:** Directors present: Porter, Arter, Greenlee, Zane
Director absent: Dackermann
Staff: A Romano, of Counsel, M. A. Prue, Seifert.
Visitors: None
3. **Motion to Accept Agenda:** Motion to approve Agenda as presented.
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BOARD OF DIRECTORS
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William H. Porter, Jr.
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Attest:

Harry C. Seifert
General Manager